

**Report of the
Working Group on Library Space Program Planning**

**Recommendations on Functions for the 2nd Floor
University of California, San Francisco Library
530 Parnassus Avenue**

Prepared for Executive Vice Chancellor A. Eugene Washington, M.D.

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Recommendations on Functions for the 2nd Floor Library Space

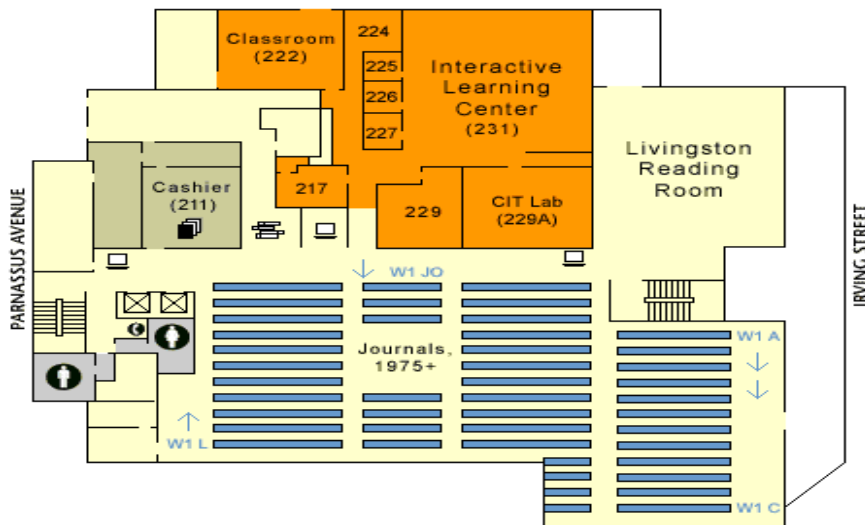
Executive Vice Chancellor Eugene Washington convened the Library Space Program Planning Group in 2006. The Planning Group's charge was to:

1. Review the uses for the space on the Library's 2nd floor as suggested in previous Library Space reports; ^{[1][2]}
2. Consult with Campus Planning and the deans regarding needs that might be appropriate for the 2nd floor;
3. Assess appropriateness for suggested uses;
4. Recommend specific functions for the space.

The Planning Group held four meetings and followed the recommended approach. As a member of the Planning Group, AVC Lori Yamauchi supplied the following documents for review: education space needs from the 2003 study, the vision developed for New Toland Hall in March 2004, and past surveys on classroom needs. To update this information, Campus Planning invited each dean to respond to an Education Priorities Survey in December 2006 and met separately with AVC Joseph Castro. Finally, the Planning Group discussed the Prime US Telemedicine proposal, the opportunities it offers to meet needs for education space, and how that effort might complement reprogramming the Library's 2nd floor space.

Map and Description of the Library 2nd Floor

The map identifies the area on the 2nd floor.



The following Library functions are located there:

- Interactive Student Computer Lab
- Computer Classroom
- Center for Instructional Technology (technology and staff support for online course development)
- Livingston Reading Room (open study area with tables and carrels)
- Copy Services
- Bound Journals (1975-2006)
- Staff offices

All but the last two functions should remain on the 2nd floor and be integrated into the redesign. Staff offices supporting functions on the 2nd floor should remain but unrelated functions should be relocated to other floors.

Evaluation of Space Requests

The Planning Group developed the following criteria to evaluate requests for use of library space.

The functions should:

1. Leverage existing services, architecture and technology with new functions, to create a state-of-the-art learning environment;
2. Support campus education programs;
3. Support functions that serve the entire campus;
4. Respond to directions in the Library's strategic plan;
5. Support a design that is flexible and allows multi-purpose use;
6. Preserve the distinct architectural and functional character of the building (views, open areas for study and meetings, and interior design elements) that make the building a showcase for the campus.

In December 2006, a survey was sent to the five deans asking for comment on the following:

- Priority education needs
- How the Prime US Telemedicine proposal would meet their needs
- Relevance to the 2003 Irby Study
- Room Size Needs
- Other unmet academic functions

Campus Planning developed a matrix that identifies areas where the Prime US Telemedicine proposal would satisfy the educational priority space needs for the schools and those that are missing. ^[Appendix A] While the 19,440 assignable square feet (asf) telemedicine program was designed to serve the School of Medicine, it also addresses some of the demand for medium and small classrooms and a clinical simulation facility. Unmet needs include large lecture halls, staff offices, and seminar rooms of various sizes.

Library 2nd Floor Priorities

The LSPPG recommends a focus on education for the 10,000 asf on the 2nd floor. Adding new educational functions is consistent with the recommendations of consultants who visited the campus in April 2005 to advise on trends in use of library space. The consultant team recommended that “the Kalmanovitz Library consider converting some space to educational purposes ... [with the] assignment of new functions to be consistent with the Library’s core purpose [by making] optimal use of educational technologies ... and [allowing] flexibility to evolve to meet changing institutional needs.” They also recommended “that innovative educational technologies be considered when planning changes to the library building, for their potential to enhance education services and spaces. Such technologies can help transform the Library as a **core education facility**.”^[1]

The campus demand for additional education space is driven by the following:

- Growth in volume and complexity of the professional school curriculum
- Significant enrollment growth in both doctoral and professional graduate programs over the past 10 years
- Changes in teaching methods and learning approaches
- New accreditation requirements (i.e. clinical simulation/clinical skills and assessment)
- Recent initiatives in interprofessional education
- Increase in non-curricular demand for classrooms

It was noted that the eventual demolition of University Hall will result in loss of 2,000 asf of classroom space (exclusive of the seats in Toland Hall that will be relocated in the new Stem Cell building).

With the above data and survey information, the Planning Group developed the following educational priorities for the 2nd floor space:

Space Uses

- Clinical simulation/skills lab
- Small group classrooms (~20 seats)
- Smaller group meeting space (6-8 seats)

Required Infrastructure

- Technology-enhanced multipurpose space
 - Smart classroom technologies
 - Videoconferencing capabilities
- Program support staff and facilities

As proposed clinical simulation/clinical skills facilities require some small group space, co-location of classrooms is desirable. Clinical simulation and multipurpose spaces are technology-intensive and require essential infrastructure, conditioned facilities, and skilled staff.

The Planning Group suggests reviewing the entire 2nd floor to create an integrated educational facility that leverages one function with another in multi-function and flexible configurations.

The optimal arrangement would integrate existing library programs with new ones to create a more coherent focus for education on the Parnassus campus. Creation of an informal meeting space with modular furniture has been suggested as a replacement for the study tables and carrels in the Livingston Reading Room in the northwest section. The aim would be a comfortable, active, social space where learners can interact with each other and with technology to enhance group work and collaboration and complement classrooms and group spaces.

While not part of its charge, the Planning Group discussed the need to update other education space on Parnassus and recommends a redesign of the small group rooms on the 1st floor of MSB to better serve space priority needs.

The Planning Group recommends that the Library retain control of any classroom space while scheduling should be the responsibility of the registrar's office as these rooms would be general assignment classrooms.

We thank Executive Vice Chancellor Washington for an opportunity to respond to the issues.

^[1] UCSF Advisory Committee on Library Space Planning. Report and Recommendations on Utilization of the Kalmanovitz Library Space. July 2005

^[2] UCSF Working Group on Library Space Planning. Report: Recommendations to Repurpose UCSF Library Space. March 2006

Attachment: Appendix (A)